



CLASS TIME, UNIFORM, ID-CARD, MANDATORY ATTENDANCE & DISCIPLINE

Dear Parent / Student,

Greetings from Lloyd Academic Community!

This is for the information of all the students of **Lloyd Law College & Lloyd School of Law all the batches of LL.B. / B.A.LL.B. / B.Com.LL.B. and LL.M.** that, Regular Physical Classes of all the batches are held as per the time and schedule.

Following points are of utmost importance and mandatory compliance by each and every student and parent for the uninterrupted functioning of academic process.

Class Time :: 08 AM, 10 AM, 12 Nn. ::

- Regular classes time each and every day in both campuses is **08 AM means 08 AM, 10 AM means 10 AM, 12 Noon means 12 Noon.**
- **WE WILL CLOSE THE ENTRY GATE OF THE LAW SCHOOL / COLLEGE BOTH CAMPUSES PREMISES AT SHARP 08 AM, 10 AM, 12 Nn. DAILY.**
- **IT IS OBSERVED THAT, FEW STUDENTS ALWAYS ARRIVE LATE BY 08.01 - 08.05 & 10.01 - 10.05 AND 12.01 - 12.05 AND ARGUE WITH THE GAURD AND OTHER STAFF MEMBERS. THEY TRY TO ENTER INTO THE CAMPUS PREMISES LATE AND THEN DISTURB THE ACADEMIC ENVIRONMENT OF THE CAMPUS AND CLASSES. TODAY ONWARDS, WE WILL ENSURE THE CLOSING OF THE DOORS ON TIME EVERYDAY AND TIME OF THE CLASSES.**
- Each and every student must adhere by the class time on each occasion. Any ground for the delay in entering the class room will not be accepted. If you could not make it on time, kindly don't enter and disturb the ongoing academic process in the class. Late comers are directed to sit and read in the library / reading room area. Roaming around in the campus and outside will be punishable with gross indiscipline and destruction of academic culture of the law school/college.

ID - CARD ::

- It is Mandatory on each and every student to wear the college ID Card every time when she/he is in campus or on any academic visits to Media House, Parliament, Courts etc.
- There will be no entry with having ID Card with holder and string.

Dress Code for Weekdays Batch Regular Classes ::

- **Monday-Wednesday ::** Advocate Uniform without Band.
- **Tuesday-Thursday ::** Descent Formal Dressing, (No informal clothing).
- **Friday ::** College T-Shirt with Denim / Trouser.

Dress Code for Weekend Batch Regular Classes ::

- **Saturday ::** Advocate Uniform without Band.
- **Sunday ::** College T-Shirt with Denim / Trouser.

Regular classes & Attendance :: 80% physical class attendance in all cases ::

- **80% physical class attendance in regular classes is the minimum criteria for appearing in the University Examination failing which the University will not open the Exam. form of the attendance short students on their website and**



College will not approve the Odd Semester examination form of the students to the university. This will cause into the extension of one full year and delay in completion of the law degree on the debarred student.

Mandatory Attendance Regulations and Compliances :: [Attached here](#)

Class Discipline ::

- No student is allowed to enter the class late.
- No student is allowed to argue with the teacher, staff, fellow students on anything.
- Talking in the classes without the due permission or suggestion of the teacher is not allowed.
- Going out of the class during the ongoing class for any purpose whatsoever, except to attend a medical emergency or natural call, is not at all permitted.
- No student is allowed to handle with the electric board / AC etc. without the due permission by the teacher or staff.
- All those students who are subjected to CDC proceedings are not allowed to attend the class.
- Marking proxy attendance by anyone in the class will be amounting to the cancellation of the attendance of the perpetrator if caught, else the cancellation of attendance of the whole class or the cancellation of whole month attendance of the student whose attendance is marked in his absence.

Happy Learning!

Dr. Mohd. Salim

Senior Director & Dean

Lloyd Law College & Lloyd School of Law

director@lloydlawcollege.edu.in